

MIDLANDS PARK

HOTEL

Midlands Park Hotel is Currently Recruiting for an
Receptionist (Part Time)

Why Work at Midlands Park Hotel?

At Midlands Park Hotel, care is at the centre of everything we do - for our amazing guests, our colleagues, and our community. We at Midlands Park Hotel are passionate about providing a level of care and attention that feels, to our guests, seamless.

We are currently seeking an Receptionist, do you love looking after people, thrive in a fast paced environment and are good at juggling! Then we want to meet you! We want you to join our great place to work! This role will suit positive team players who are confident and competent in delivering great care and service. The successful applicant will be required to bring passion, energy, and drive to our business. Practice a growth mindset, continuously look to improve themselves and their team. Committed to improving the team and business to achieve their highest potential whilst being self-motivated with a positive attitude and willingness to learn.

The Candidate:

Qualifications

- *Qualification in Administration- Essential.*
- *Experience working with hotel systems (Hotsoft, Resdairy, ReviewPro) – Desirable.*
- *Experience working in a high-octane work environment– Desirable.*
- *Experience working in teams – Essential.*
- *1 + Years' Experience in a receptionist role– Essential*

Attitude

- Be a motivated person responsible for creating a caring environment that promotes an amazing guest experience, high employee morale, engagement and encourages the team to have pride and commitment to their work.
- Excellent communicator, strong organisational and servant leadership skills embodying the value of care, energy & drive, and doing the right thing when no-one is looking.
- Have a growth mindset – open to listening, learning, and reflecting. Continuously getting better.

The Perks of the Job?

- **Free membership to our wonderful Health & Leisure Centre and 22m Pool.**
- **Employee Bonus Scheme**
- **Career Progression and Development Opportunities**
- **Free Meals and tea & coffee while on Duty to give you a pep in your step!**
- **QQI accredited Training and Development - Supervisory Management, Lean Management Leadership Training.**
- **Employee Engagement Events – Wellness Week, Summer Party, Quiz Nights, etc.**
- **Educational Assistance for third level.**
- **Reward Scheme for Team Members.**
- **Recognition - Employee of the Month**
- **Employee Voice encouraged and sought out – your business, your ideas!**
- **Uniform provided.**
- **Team Room Rates in our Sister Property the Riverside Park Hotel, Enniscorthy & Crown Quarter Wexford Town, County Wexford.**

Inclusion and diversity are key to us at Midlands Park Hotel, where everyone is valued. All our team have the opportunity to thrive with an equal opportunities employer and play a role in making Midlands Park Hotel something exceptional.

Please submit Cover Letters and CV's to hr@midlandsparkhotel.com.